Wiltshire Council
Where everybody matters

Community Area Grant Application Form
2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Landford Parish Council
Contact name	Jane Wright
Contact address	
Contact number		**e-mail**	
Organisation type	**Not for profit organisation** ☐ **Parish/town council** ☒ **Other, please specify**

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern
Does your town/parish council know about your project?	**Yes** ☒ **No** ☐
What is your project? **Important: This section is limited to 300 characters only (inclusive of spaces).**	To provide protective mesh over the windows of the Toilet Block and Pavilion at the Recreation Ground
Where will your project take place?	Landford Recreation Ground
When will your project take place?	August/September 2010
How many people will benefit from your project?	>200
How does your project demonstrate a direct link to the community plan for your area? **Please provide a reference/page no.**	It will improve the provision of facilities at the Recreation Ground 58

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Parish Plan identified a need to upgrade the facilities at the Recreation ground so that it was more attractive to use (page 14 of Landford Community Plan)

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
Need identified through the Community Plan process. The current boarding to the windows is unsightly and prevents the entry of any natural light. The proposed mesh will be far more attractive, will allow in 60% of light. It will allow users of toilets to close the door!. Will make Pavilion more attractive for use as a base for children's parties as well as football and cricket.

Any other information about your project.

The Community Plan sought improvements to the Recreation Ground. PC has already provided a play area for toddlers, provided picnic tables and seating. This is one more step.

3 - Management

How many people are involved in the management of your group/organisation? 8
Of these, how many are:

Over 50 years	**Male** 3	**Female** 1	
25 – 50 years	**Male** 2	**Female** 2	
Under 25 years	**Male**	**Female**	
Disabled People	**Male**	**Female**	
Black and Minority Ethnic people	**Male**	**Female**	

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Maintenance is funded from the Precept.

If you were not awarded the full amount requested, what would be the impact on your project?
This particular sub-project would be funded from the Precept, but other phases may have to be delayed until funding is obtained. There is great reluctance in the current financial climate to raise the precept.

How will you know whether your project has made a difference in the community?
Feedback from the teams and from individuals who use the recreation ground

Have you contacted Charities Information Bureau for help with your application/ to seek funding?	Yes ☐ No ☒
To who have you applied for funding for this project (other than Wiltshire Council)?	No-one
Have you been successful?	Yes ☐ No ☐
Have you or do you intend to apply for a grant from another area board within this financial year? **If yes, please state which ones.**	Yes ☐ No ☒
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	Yes ☐ No ☒

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010	**Month:** March	**Year:** 2010
A - Total income:	£36811	
B - Minus total expenditure:	£40000	
Surplus/deficit for year: (A minus B)	£(3189)	
Free reserves held:	£14021	

5 - Financial information

Project Costs A Please provide a _full_ breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
8 mesh units	£1,144	**Own fundraising/reserves**		£
Installation	£200			£
	£	**Parish/town council**	c	£744
	£			£
	£	**Trusts/foundations**		£
	£			£
	£	**In kind**		£
	£			£
	£	**Other**		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,344	**Total Project Income**		£744

Total project income B	£744
Total project expenditure A	£1,344
Project shortfall A – B	£600
Award sought from Wiltshire Council Area Board	£600
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Clydesdale
Please give the title name of the organisations' bank account e.g. current	Business bank account (Landford Parish Council)

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

☒   Written quotes including the one you are going to use

☒   Latest inspected/audited accounts or annual report

☒   Income and expenditure budget for current financial year

☐   Project budget (if applicable)

☐   Terms of reference/constitution/group rules

☒   Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) **How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Disabled toilet will no longer be in total darkness

b) **How does your project work to promote inclusion, participation and good community relations?**

Increasing the "feel good" factor about living in the community

c) **Is your project targeted at a specific group? If yes, please tick any of the following which apply**

☐ Under 25's   ☐ Over 50's

☐ Mostly or all men/boys   ☐ Mostly or all women/girls

☐ Specific minority ethnic groups (please state which groups)

☐ Specific faith groups (please state which groups)

☐ People/families on low income

☐ Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that…

☒ **I have read the funding criteria**

☒ **The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.**

☒ **If an award is received, I will complete and return an evaluation sheet.**

☐ **That any other form of licence or approval for this project has been received prior to submission of this application.**

☒ **That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.** ☐ **Child Protection**   ☒ **Public Liability Insurance**

☐ **Equal opportunities** ☐ **Access audit** ☐ **Environmental impact**

☐ **Planning permission applied for (date)   or granted (date)**

☒ **That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.**

☒ **I give permission for press and media coverage by Wiltshire Council in relation to this project.**

Name: Jane Wright	**Date:** 22/07/2010
Position in organisation: Parish Clerk	

Please return your completed application to the appropriate Area Board Locality Team